**Minutes of the 5th Meeting of Musanda Alumni 2016 Welfare Association**

**Date:** 16th February 2025  
**Time:** 21:45 HRS (EAT)  
**Venue:** Google Meet

**1. Opening of the Meeting**

The meeting was officially opened by the **Chairman, Mourice Ambuche**, who welcomed all members and thanked them for their commitment.

**2. Reading & Confirmation of Previous Minutes**

The **Secretary, Sheldon Othieno**, read the minutes from the **4th meeting**. Members reviewed the minutes, and after minor clarifications, the minutes were **confirmed and adopted** as a true record of the previous meeting.

**3. Matters Discussed**

1. **Expulsion from the Group**
   * It was agreed that any member expelled from the group **three times** will **not be allowed to rejoin** under any circumstances.
2. **Office Bearers' Term Duration**
   * The elected officials will hold office for a **duration of one year**.
   * New elections will be conducted during the **Annual General Meeting (AGM)** every year.
3. **Membership Fees & Contributions**
   * **Founder members** will pay a **registration fee of Ksh. 200** and a **monthly contribution of Ksh. 200**.
   * **New members** joining the welfare will pay a **one-time joining fee of Ksh. 500**, plus an additional **Ksh. 200 per month for the accumulated period** from the start of the financial year.
   * Membership **must be renewed every year** at a cost of **Ksh. 500** for all members.
4. **Deadline for New Members**
   * **No new members will be allowed to join past the half-year mark** of every financial year.
5. **Resignation from the Group**
   * A resigning member **must notify the leadership in writing**, stating their reasons for resignation.
   * This will allow the **processing of all due dividends** and the **activation of a refund of 75% of the welfare funds accumulated in that financial year**.

**4. Closing Remarks & Next Meeting**

The **Chairman** appreciated members for their participation and emphasized the importance of unity and financial sustainability within the welfare.

The next meeting was scheduled for **17th February 2025 at 21:45 HRS (EAT)** to finalize pending matters and discuss upcoming initiatives.

**Minutes prepared by:**  
**Sheldon Othieno**  
**Acting Secretary, Musanda Welfare Association**